

**Wood-Pawcatuck Watershed
Wild and Scenic Rivers Stewardship Council
Agenda**



June 24, 2020, 6 pm to 8 pm

ZOOM Web Conference

Login:

<https://us02web.zoom.us/j/98274392486?pwd=ck5yZXkxZXFUay9jaytUbVlxTWpVQT09>

Meeting ID: 982 7439 2486

Password: Steward

Dial-in:

+1 929 205 6099

Meeting ID: 982 7439 2486

Password: 025264

Call to Order

Secretary's Report: Approval of Revised 5/30/20 and 6/10/20 Minutes of May 27, 2020 meeting

Financial Report: Approval of the Monthly Financial Report

Old Business (85 Min)

1. Committee Reports (5-10 min)
 - a. Advisory – Drafting Role of Town Representative, considering both general and specific to Advisory Committee. Drafting Review Process.
 - b. Bylaws – Meeting twice a month.
 - c. Projects – Working on Recommendations as outcome of Survey Results and Possibilities.
2. Committee Presentations
 - a. Executive – Discussion on Partnership, Survey Results
 - b. Information and Education – Social Media (Facebook) introduction. Seeking Council approval of \$4,005 for Graphic Branding. A budget located in Supplemental Information below to serve as a loose guideline.
3. Dropbox was implemented for Council document storage. Any questions? (5 min)

New Business (25 Min)

1. Water Quality Committee of the WPWA Board. Any Council members interested in inquiring?
2. Good of the Order – Open discussion on other topics of interest

Action Items

1. Monthly or when applicable, email Kassi potential agenda topics, including relevant town/community updates.

Next Meeting: Fourth Wednesday of each month at 6pm. Date is July 22, 2020.

Adjourn

Supplemental Information for 6/24/2020 Meeting

Financial Report:

1) Year to Date a) Beginning on 01/10/20 and ending 06/11/20 Kassi has worked a total of 453 hours, totaling \$15,837.

2) April 17, 2020 – June 11, 2020 Statement

a) RI Foundation Grant of \$30,000 submitted and received by WPWA for Coordinator Salary.

a. Beginning Balance of \$4,380, Ending Balance of \$1,352; Expenses: \$3,027.

i. Project Coordinator Hours 05/15/20-06/11/20: \$3,027. (86.5 hours approved by Chair Jon Ericson)

Wood-Pawcatuck Wild & Scenic Rivers Budget										
05/15/20 - 06/11/20										
Outreach			Current Allocation	Prior Amounts	Prior Hours	05/15/20 to 06/11/20	Total Hours	This Invoice	Total	Remaining
a	Project Coordinator	215 hours @ \$35	3,000.00	1,802.50	51.50	2.00	53.50	70.00	1,872.50	1,127.50
Planning										
a	Project Coordinator	640 hours @ \$35	27,000.00	23,817.50	680.50	84.50	765.00	2,957.50	26,775.00	225.00
TOTAL			30,000.00	25,620.00	732.00	86.50	818.50	3,027.50	28,647.50	1,352.50
WSR Coordinator hours approved by Jon Ericson, Council Chair										

Information and Education Committee Budget, seeking Council approval of \$4,005 for Graphic Branding. The following budget to serve as a loose guideline:

Graphic Branding	
Weather-Proof Vinyl Labels with logo, 500 pieces	\$350
Small monogrammed bags, \$3.00, 100 pieces	\$300
Baseball Caps with logo, \$13 each, 30 pieces	\$390
Graphic Design Rack Cards	\$200
Graphic Design Trifold	\$350
Graphic Redesign, 22 x 17 WP River Guide	\$500
T shirts with logo, \$13 each, 50 pieces	\$650
Rack Card, 4"x9", double sided, 500 pieces	\$115
22x17 map(Wood Pawcatuck River Guide), folded to 11x4.25, 2-sided, 80# gloss text, 500 pieces	\$1,050
Wild and Scenic Banner, 1 piece	\$100
Total - Graphic Branding	\$4,005