

**Wood-Pawcatuck Watershed  
Wild and Scenic Rivers Stewardship Council  
Agenda**



*July 22, 2020, 6 pm to 8 pm*

**ZOOM Web Conference**

**Login:**

***https://us02web.zoom.us/j/98274392486?pwd=ck5yZXkxZX***

***FUay9jayeUbVixTWpVQT09***

***Password: Steward***

**Dial-in:**

***+1 929 205 6099***

***Meeting ID: 982 7439 2486***

***Password: 025264***

Call to Order

Secretary's Report: Approval of Revised 7/6/20 Minutes of June 24, 2020 meeting

Financial Report: Approval of the Monthly Financial Report

Old Business (80 Min)

1. Committee Reports (10 min)
  - a. Information and Education
  - b. Executive – Update on planning for Kassi's leave of absence. Update on WPWA and W&S.
2. Committee Presentations (70 min)
  - a. Advisory – Two Advisory Statements
    - i. Entertain Motion to Send Advisory Letter: Preservation of URI W. Alton Jones Campus (2,300 acres in West Greenwich; undergoing management change)
    - ii. Discussion and Entertain Post-meeting Follow-up Approval of Sending Advisory Letter: General letter to Hopkinton advising strong buffers along waterways and preservation of contiguous forests when considering siting large alternative energy installations.
  - b. Bylaws –
    - i. Discussion and entertain motion to adopt Communications Policy.
    - ii. Update discussion on Bylaws.
  - c. Projects –
    - i. High level report on Recommendations aka Strategic Plan.
    - ii. Aug 22<sup>nd</sup> Wild and Scenic Event! Public Invited...Paddling Tour on cultural and historical values.

New Business (15 Min)

1. Update on NPS Cooperative Agreement
2. Consider Line Item Approval of the following from the Council Budget approved 2/26 for NPS
  - a. Reconsider funding amount for WPWA River Trail Maintenance – Dennis and Bill
  - b. Events for \$8,000
  - c. GIS & Mapping Services for \$4,092

Action Items

1. Monthly or when applicable, email Kassi potential agenda topics, including relevant town/community updates.

Next Meeting: Fourth Wednesday of each month at 6pm. Date is August 26, 2020.

Adjourn

Supplemental Information for 7/22/2020 Meeting

Financial Report:

1) Year to Date a) Beginning on 01/10/20 and ending 07/09/20 Kassi has worked a total of 545 hours, totaling \$19,040.

2) June 12, 2020 – July 09, 2020 Statement

a) RI Foundation Grant of \$30,000 submitted and received by WPWA for Coordinator Salary.

a. Beginning Balance of \$1,352, Ending Balance of **(\$1,850)**; Expenses: \$3,202.

i. Project Coordinator Hours 06/12/20-07/09/20: \$3,202. (91.5 hours approved by Chair Jon Ericson)

Wood-Pawcatuck Wild & Scenic Rivers Budget										
06/12/20 - 07/09/20										
Outreach			Current Allocation	Prior Amounts	Prior Hours	06/12/20 to 07/09/20	Total Hours	This Invoice	Total	Remaining
a	Project Coordinator	215 hours @ \$35	3,000.00	1,872.50	53.50	4.00	57.50	140.00	2,012.50	987.50
<b>Planning</b>										
a	Project Coordinator	640 hours @ \$35	27,000.00	26,775.00	765.00	87.50	852.50	3,062.50	29,837.50	<b>(2,837.50)</b>
<b>TOTAL</b>			<b>30,000.00</b>	<b>28,647.50</b>	<b>818.50</b>	<b>91.50</b>	<b>910.00</b>	<b>3,202.50</b>	<b>31,850.00</b>	<b>(1,850.00)</b>
WSR Coordinator hours approved by Jon Ericson, Council Chair										

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Council Budget:

		NPS Budget (Committee #s Embedded in Categories)	Notes	Monies disbursed by Council Approval	Council approval date
<b>1 Staffing, Outsourcing &amp; Interns</b>					
	a Outreach Publications & Communications	\$5,805	Sum from Info & Ed CT, Projects and Advisory CT	\$ 4,005	6/24/2020
	b Website Maintenance	\$1,500	Hosting services, storage, domain, maintenance, info and ed update	\$ 1,500	2/26/2020
	c Coordinator (0.6 FTE @ \$35/hr)	\$42,000	Kassi Personnel at 0.6 FTE (\$35/hr)	\$ 42,000	2/26/2020
	d GIS & Mapping Service	\$4,092	Base support plus Advisory CT request		
	e Expert Consultant	\$9,608	Requested by Advisory CT and Bylaws CT		
	f Interns	\$4,000	Two URI Coastal Fellows to assist Coordinator and Committees		
<b>2 Programs</b>					
	a Enhancement Projects	\$23,797	Requested by Projects CT. and I&E CT (signage)	\$ 3,000	6/24/2020
	b Events (ex public paddles)	\$8,000	Full request by Projects CT, includes public paddles, picnic, night paddle, hike in the woods, etc		
	c <i>River Trail Maintenance</i> <sup>1</sup>	\$5,000	Fund WPWA carry out this task. Strong encouragement from I&E CT	\$ 1,500	4/22/2020
	d Update Blueways River Maps	\$8,000	Update River segments on Blueways web site		
	e <i>Water Quality Monitoring</i> <sup>1</sup>	\$7,000	7 existing sites watershed watch, matching WPWA.	\$ 7,000	3/25/2020
	f <i>Youth Adventure Program</i> <sup>1</sup>	\$12,000	10-15 paddles, includes staffing, program coordination, and some bus scholarships		
<b>3 Committees</b>					
	a Advisory		Committee request		
	b Information and Education		Committee request	\$ 7,005	6/24/2020
	c Projects		Committee request		
	d Bylaws		Committee request.		
<b>4 Miscellaneous Costs</b>					
	a Directors and Officers Insurance	\$1,200	Insurance	\$ 1,200	2/26/2020
	b Mileage	\$1,362	\$762 Coordinator travel plus advisory CT request		
	c Supplies	\$1,000	Expendible supplies	\$ 1,000	2/26/2020
	d Workshop Attendance	\$2,000	Requested by I&E CT and Advisory CT		
<b>5 Total Direct Costs</b>		\$136,364			
<b>6 Indirect and Accounting</b>		\$13,636	10% total direct costs	\$ 13,636	2/26/2020
	<b>TOTAL</b>	<b>\$150,000</b>			
	<sup>1</sup> proposed partner programs				