

**Wood-Pawcatuck Watershed
Wild and Scenic Rivers Stewardship Council
Agenda**



September 23, 2020, 6 pm to 8 pm

ZOOM Web Conference

Login:

<https://us02web.zoom.us/j/98274392486?pwd=ck5yZXkxZX>

FUay9jaytUbVlxTWpVQT09

Password: Steward

Dial-in:

+1 929 205 6099

Meeting ID: 982 7439 2486

Password: 025264

Call to Order

Secretary's Report: Approval of Minutes of August, 26, 2020 meeting

Financial Report: Approval of the Monthly Financial Report

Committee Reports (80 Min)

1. Bylaws - Outcome of Ballot Voting for Bylaw Revisions; Next Steps
2. Executive – Follow up to Alan Desbonnet- Memo of Understanding (MoU); Process for Billing & Processing Invoices; Agenda setting; Budget Cycle- what's needed
3. Advisory - URI Alton Jones Campus Preservation Letter; Hopkinton Letter; Shannock Mill Remediation Letter of Support
4. Projects- Follow up to Projects Survey - Committee process to gather ideas and provide recommendations to the Council for 2021 Workplan
5. Information & Education- Update on signage and caps

Old Business (5min)

1. Use of the word 'Buffer Zone'
2. Town Presentations

New Business (20 Min)

1. Committee Presentation
 - a. Advisory - "Role of Town Representatives in the Review Process"
2. Town Updates

Good of the Order

1. Topics for Council discussion or guest speakers

Action Items

1. Monthly or when applicable, email Jon potential agenda topics, or revise draft agenda in google.docs, including relevant town/community updates.

Next Meeting: Fourth Wednesday of each month at 6pm. Date is October 28, 2020.

Adjourn

Supplemental Information for 9/23/2020 Meeting

Financial Report:

1) Year to Date a) Beginning on 01/10/20 and ending 09/03/20 Kassi has worked a total of 762 hours, totaling \$26,653.

2) August 06, 2020 – September 03, 2020 Statement

- a. Beginning Balance of \$145,190.54, Ending Balance of (\$134,268.94), Expenses: \$10,921.59.
- b. Expenses: Project Coordinator Hours 08/06/20-09/03/20: \$3,903 (111.5 hours approved by Chair Jon Ericson); Outsourcing, Website Maintenance \$21.30; Outsourcing, GIS & Mapping Services \$100; Programs, Events \$250; Programs, Water Quality Monitoring \$5,723.38.

Wood-Pawcatuck Watershed Association							
NPS Wild & Scenic Grant Drawdown Request							
Date	9/15/2020	Inv	2020-0025				
						This Billing	
				Total Budget		Previously Billed	
				Budget	Hours	Hours	Total
						From	To
						8/27/2020	9/3/2020
1 Staffing, Outsourcing & Interns							
	a	Outreach Publications & Communication	5,805.00			-	
	b	Website Maintenance	1,500.00			234.00	21.39
	c	Coordinator (1200 hours @ \$35/hr)	42,000.00	1,200.00	170.25	5,958.75	1,977.50
	d	GIS & Mapping Service	4,092.00			-	100.00
	e	Expert Consultant	9,608.00			-	
	f	Interns	4,000.00			-	
2 Programs							
	a	Enhancement Projects	23,797.00			-	
	b	Events (ex public paddles)	8,000.00			35.94	250.00
	c	River Trail Maintenance	5,000.00			-	
	d	Update Blueways River Maps	8,000.00			-	
	e	Water Quality Monitoring	7,000.00			-	5,723.38
	f	Youth Adventure Program	12,000.00			-	
4 Miscellaneous Costs							
	a	Directors and Officers Insurance	1,200.00			-	
	b	Mileage	1,362.00			-	
	c	Supplies	1,000.00			-	
	d	Workshop Attendance	2,000.00			-	
5 Total Direct Costs				136,364.00	1,200.00	170.25	6,228.69
6 Indirect and Accounting				13,636.00			730.78
TOTAL				150,000.00	1,200.00	170.25	6,959.47
						56.50	8,771.59

Wood-Pawcatuck Watershed Association
 NPS Wild & Scenic Grant Drawdown Request
 Date **9/1/2020** Inv 2020-0023

							This Billing	
			Total Budget		Previously Billed		From	To
			Budget	Hours	Hours	Total	8/7/2020	8/20/2020
1 Staffing, Outsourcing & Interns								
	a	Outreach Publications & Communication	5,805.00			-		
	b	Website Maintenance	1,500.00			234.00		
	c	Coordinator (1200 hours @ \$35/hr)	42,000.00	1,200.00	115.25	4,033.75	55.00	1,925.00
	d	GIS & Mapping Service	4,092.00			-		
	e	Expert Consultant	9,608.00			-		
	f	Interns	4,000.00			-		
2 Programs								
	a	Enhancement Projects	23,797.00			-		
	b	Events (ex public paddles)	8,000.00			35.94		
	c	River Trail Maintenance	5,000.00			-		
	d	Update Blueways River Maps	8,000.00			-		
	e	Water Quality Monitoring	7,000.00			-		
	f	Youth Adventure Program	12,000.00			-		
4 Miscellaneous Costs								
	a	Directors and Officers Insurance	1,200.00			-		
	b	Mileage	1,362.00			-		
	c	Supplies	1,000.00			-		
	d	Workshop Attendance	2,000.00			-		
5 Total Direct Costs			136,364.00	1,200.00	115.25	4,303.69	55.00	1,925.00
6 Indirect and Accounting			13,636.00			505.78		225.00
TOTAL			150,000.00	1,200.00	115.25	4,809.47	55.00	2,150.00