

**Wood-Pawcatuck Watershed  
Wild and Scenic Rivers Stewardship Council  
Agenda**



*April 28, 2021, 5 pm to 7 pm*

***ZOOM Web Conference***

***Login:***

***https://us02web.zoom.us/j/98274392486?pwd=ck5yZXkxZX***

***FUay9jajtUbVIXTWpVQT09***

***Password: Steward***

***Dial-in:***

***+1 929 205 6099***

***Meeting ID: 982 7439 2486***

***Password: 025264***

**Call to Order**

**Secretary's Report:** Approval of Minutes of March 24, 2021 meeting

**Financial Report:** Approval of the Monthly Financial Report

**Committee Reports**

1. Bylaws - *MOU update*
2. Executive- *Insurance Update; Proposal for Potter Hill Dam Workshop*
3. Advisory - *Accept a motion to approve Advisory Review Process and the Review Survey Procedures*
4. Projects- *Update on development of Idea Pre-Proposal Review Process (5 minutes)*
5. Information & Education- *Update on Council Calendar; Constant Contact*

**Project Updates**

**New Business**

1. *Nomination of Officers*
2. *Review of Project Review Google Form*
3. *Town Updates: Hopkinton Presentation*

**Good of the Order**

**Action Items**

1. Monthly or when applicable, email Jon potential agenda topics by 15th of the month, or revise draft agenda in google.docs, including relevant town/community updates.

**Next Meeting:** Next Council meeting Fourth Wednesday of each month at 5pm. Date is May 26, 2021.

**Adjourn**

Supplemental Information for 4/28/2021 Meeting

Financial Report:

1) Budget year to date beginning on 07/01/2020 and ending 4/1/2021 Kassi has worked a total of 396.75 hours, totaling \$22,023.

2) 3/19/2021 - 4/1/2021 Statement

Wood-Pawcatuck Watershed Association  
 NPS Wild & Scenic Grant Drawdown Request  
 Date 4/13/21 Inv 2021-1008

		Total Budget		Previously Billed		This Billing		Total Billed		Remaining	
		Budget	Hours	Hours	Total	From	To	Hours	Total	Hours	Total
						3/19/21	4/1/21				
<b>1</b>	<b>Staffing, Outsourcing &amp; Interns</b>										
	a Outreach Publications & Communication	5,805.00			4,221.50				4,221.50		1,583.50
	b Website Maintenance	1,500.00			548.51		21.39		569.90		930.10
	c Coordinator (1200 hours @ \$35/hr)	42,000.00	1,200.00	346.25	20,256.25	50.50	1,767.50	396.75	22,023.75	803.25	19,976.25
	d GIS & Mapping Service	4,092.00			298.00				298.00		3,794.00
	e Expert Consultant	9,608.00			-				-		9,608.00
	f Interns	4,000.00			-				-		4,000.00
<b>2</b>	<b>Programs</b>										
	a Enhancement Projects	23,797.00			2,065.45		657.80		2,723.25		21,073.75
	b Events (ex public paddles)	8,000.00			285.94				285.94		7,714.06
	c River Trail Maintenance	5,000.00			2,700.00				2,700.00		2,300.00
	d Update Blueways River Maps	8,000.00			-				-		8,000.00
	e Water Quality Monitoring	7,000.00			5,876.57				5,876.57		1,123.43
	f Youth Adventure Program	12,000.00			-				-		12,000.00
<b>4</b>	<b>Miscellaneous Costs</b>										
	a Directors and Officers Insurance	1,200.00			1,228.00				1,228.00		(28.00)
	b Mileage	1,362.00			-				-		1,362.00
	c Supplies	1,000.00			206.05		99.05		305.10		694.90
	d Workshop Attendance	2,000.00			-				-		2,000.00
<b>5</b>	<b>Total Direct Costs</b>	136,364.00	1,200.00	346.25	37,686.27	50.50	2,545.74	396.75	40,232.01	803.25	96,131.99
<b>6</b>	<b>Indirect and Accounting</b>	13,636.00			10,227.00				10,227.00		3,409.00
	<b>TOTAL</b>	<b>150,000.00</b>	<b>1,200.00</b>	<b>346.25</b>	<b>47,913.27</b>	<b>50.50</b>	<b>2,545.74</b>	<b>396.75</b>	<b>50,459.01</b>	<b>803.25</b>	<b>99,540.99</b>

