

**Wood-Pawcatuck Watershed
Wild and Scenic Rivers Stewardship Council
Agenda**



May 26, 2021, 5 pm to 7 pm

ZOOM Web Conference

Login:

<https://us02web.zoom.us/j/98274392486?pwd=ck5yZXkxZX>

FUay9jaytUbVlxTWpVQT09

Password: Steward

Dial-in:

+1 929 205 6099

Meeting ID: 982 7439 2486

Password: 025264

Call to Order

Secretary's Report: Approval of Minutes of April 28, 2021 meeting

Financial Report: Approval of the Monthly Financial Report, SOP Project and Budget Process: discussion and accept motion to approve

Committee Reports

1. Bylaws- Accept motion to approve MOU
2. Executive- Potter Hill Workshop follow up
3. Advisory - Solar policy document; leveraging efforts with other groups
4. Projects- Project Pre-Proposal update
5. Information & Education- Constant Contact update, Branding materials. Signage with Nature Conservancy.

Project Updates

1. Kayak Trail update
2. Review of Google Form, the Project, Committee and Council Member Progress Report Form

New Business

1. Election of Officers: results
2. Water withdrawal regulations
3. Volunteers for water quality testing
4. Town Updates

Good of the Order

1. Business cards and badges

Action Items

1. Monthly or when applicable, email the Chair of potential agenda topics by 15th of the month, or revise draft agenda in google.docs, including relevant town/community updates.

Next Meeting: Fourth Wednesday of each month at 5pm. Date is June 23, 2021.

Adjourn

Supplemental Information for 5/26/2021 Meeting

Financial Report:

1) Budget year to date beginning on 07/01/2020 and ending 4/29/2021 Kassi has worked a total of 609.75 hours, totaling \$24,963.75

2) 4/2/2021 - 4/29/2021 Statement

Wood-Pawcatuck Watershed Association												
NPS Wild & Scenic Grant Drawdown Request												
Date 5/11/2021 Inv 2021-1009												
		Total Budget		Previously Billed		This Billing		Total Billed		Remaining		
		Budget	Hours	Hours	Total	From	To	Hours	Total	Hours	Total	
						4/2/2021	4/29/2021					
1 Staffing, Outsourcing & Interns												
	a	Outreach Publications & Communicati	5,805.00		4,221.50				4,221.50		1,583.50	
	b	Website Maintenance	1,500.00		569.90		164.39		734.29		765.71	
	c	Coordinator (1200 hours @ \$35/hr)	42,000.00	1,200.00	525.75	22,023.75	84.00	2,940.00	609.75	24,963.75	590.25	17,036.25
	d	GIS & Mapping Service	4,092.00		298.00				298.00		3,794.00	
	e	Expert Consultant	9,608.00		-				-		9,608.00	
	f	Interns	4,000.00		-				-		4,000.00	
2 Programs												
	a	Enhancement Projects	23,797.00		2,723.25				2,723.25		21,073.75	
	b	Events (ex public paddles)	8,000.00		285.94				285.94		7,714.06	
	c	River Trail Maintenance	5,000.00		2,700.00				2,700.00		2,300.00	
	d	Update Blueways River Maps	8,000.00		-				-		8,000.00	
	e	Water Quality Monitoring	7,000.00		5,876.57				5,876.57		1,123.43	
	f	Youth Adventure Program	12,000.00		-				-		12,000.00	
4 Miscellaneous Costs												
	a	Directors and Officers Insurance	1,200.00		1,228.00				1,228.00		(28.00)	
	b	Mileage	1,362.00		-				-		1,362.00	
	c	Supplies	1,000.00		305.10		270.65		575.75		424.25	
	d	Workshop Attendance	2,000.00		-				-		2,000.00	
5 Total Direct Costs			136,364.00	1,200.00	525.75	40,232.01	84.00	3,375.04	609.75	43,607.05	590.25	92,756.95
6 Indirect and Accounting			13,636.00			10,227.00				10,227.00		3,409.00
TOTAL			150,000.00	1,200.00	525.75	50,459.01	84.00	3,375.04	609.75	53,834.05	590.25	96,165.95