

**Wood-Pawcatuck Watershed
Wild and Scenic Rivers Stewardship Council
Agenda**



August 25, 2021, 5 pm to 7 pm

ZOOM Web Conference

Login:

<https://us02web.zoom.us/j/98274392486?pwd=ck5yZXkxZX>

FUay9jaytUbVIXTWpVQT09

Password: Steward

Dial-in:

+1 929 205 6099

Meeting ID: 982 7439 2486

Password: 025264

Call to Order

Secretary's Report: Approval of Minutes of July 28, 2021 meeting

Financial Report: Approval of the Monthly Financial Report. Update on NPS Budget Approval and Allocation.

Committee Requests

1. Advisory- To approve funds for GIS support of Conservation Inventory
2. Executive- For Town Representatives to request agenda time during their Select Board / Town Council meeting to provide an update on Wild and Scenic activities, and offer collaboration with the town

Committee Reports

1. Projects
2. Information & Education
3. Questions/Comments on Committee Reports written below, under Supplemental Information

New Business

1. Low Impact Development (LID)– Discuss interest in pursuing next steps--investigating towns' adoption of LID practices and progress made towards State requirements, and potential assistance to towns in completing self-assessment with staff, interns and/or consultants.
2. Town / Community Updates

Good of the Order

Action Items

1. Monthly or when applicable, email Chris of potential agenda topics by 15th of the month, or revise draft agenda in google.docs, including relevant town/community updates.

Next Meeting: Fourth Wednesday of each month at 5pm. Date is September 22, 2021.

Adjourn

Supplemental Information for 8/25/2021 Meeting

Committee Reports

1. Bylaws- No current activities, on hiatus.
2. Executive- Began an outline for Town Representative presentations to Town Councils, input welcomed. Dragonfly Express internal newsletter will be on a trial period through October, then Council will discuss continuation, curtailment or discontinuation. To be cautious, full Stewardship Council meetings will continue to meet virtually and committees that wish to meet in-person or hybrid, will have masks. Event with WPWA to promote the Wild and Scenic Watershed at Grey Sail Brewery is in the ideation phase.
3. Projects- Pre-Proposal Process and Submittal Form editing in progress. Project on Native Gardens update- Invasive plant species removal training taking place in January, through the URI Cooperative Extension. May hold off hosting some events due to the coronavirus. Kayak Trail –N. Stonington Conservation Commission printed a brochure and is holding an Opening Day on Sept 19th.
4. Advisory- Reviewing Forest Action Plans of CT and RI for inclusion as resources to the Solar Best Management Practices (BMPs) document. Working towards a model River Overlay District. Compiling resources on low impact development. Drafting a hiring document for an expert consultant. Comment sent regarding 58 Boombridge Rd, Westerly.

Financial Report:

- 1) Budget year to date beginning on 07/01/2020 and ending 7/08/2021 Kassi has worked a total of 820.75 hours, totaling \$32,348.75
- 2) Budget year to date beginning on 07/08/2021 and ending 08/05/2021 Kassi has worked a total of 84 hours, totaling \$2,940.00
- 3) 7/08 – 7/22 and 7/22 – 08/05 Statements

Wood-Pawcatuck Watershed Association
 NPS Wild & Scenic Grant Drawdown Request
 Date 8/3/2021 Inv 2021-1015

		Total Budget		Previously Billed		This Billing		Total Billed		Remaining	
		Budget	Hours	Hours	Total	From	To	Hours	Total	Hours	Total
						7/8/2021	7/22/2021				
1	Staffing, Outsourcing & Interns										
	a Outreach Publications & Communicatio	5,805.00			4,290.58		-		4,290.58		1,514.42
	b Website Maintenance	1,500.00			777.07				777.07		722.93
	c Coordinator (1200 hours @ \$35/hr)	42,000.00	1,200.00	820.75	32,348.75	42.00	1,470.00	862.75	33,818.75	337.25	8,181.25
	d GIS & Mapping Service	4,092.00			388.00				388.00		3,704.00
	e Expert Consultant	9,608.00			-				-		9,608.00
	f Interns	4,000.00			-				-		4,000.00
2	Programs										
	a Enhancement Projects	23,797.00			3,517.54				3,517.54		20,279.46
	b Events (ex public paddles)	8,000.00			285.94				285.94		7,714.06
	c River Trail Maintenance	5,000.00			2,700.00				2,700.00		2,300.00
	d Update Blueways River Maps	8,000.00			-				-		8,000.00
	e Water Quality Monitoring	7,000.00			5,876.57				5,876.57		1,123.43
	f Youth Adventure Program	12,000.00			-				-		12,000.00
4	Miscellaneous Costs										
	a Directors and Officers Insurance	1,200.00			1,228.00				1,228.00		(28.00)
	b Mileage	1,362.00			-				-		1,362.00
	c Supplies	1,000.00			640.80		106.99		747.79		252.21
	d Workshop Attendance	2,000.00			65.00				65.00		1,935.00
5	Total Direct Costs	136,364.00	1,200.00	820.75	52,118.25	42.00	1,576.99	862.75	53,695.24	337.25	82,668.76
6	Indirect and Accounting	13,636.00			13,636.00				13,636.00		-
	TOTAL	150,000.00	1,200.00	820.75	65,754.25	42.00	1,576.99	862.75	67,331.24	337.25	82,668.76

Wood-Pawcatuck Watershed Association
 NPS Wild & Scenic Grant Drawdown Request
 Date 8/17/2021 Inv 2021-1018

		Total Budget		Previously Billed		This Billing		Total Billed		Remaining	
		Budget	Hours	Hours	Total	From	To	Hours	Total	Hours	Total
						7/22/2021	8/5/2021				
1	Staffing, Outsourcing & Interns										
	a Outreach Publications & Communicatio	5,805.00			4,290.58		-		4,290.58		1,514.42
	b Website Maintenance	1,500.00			777.07		21.39		798.46		701.54
	c Coordinator (1200 hours @ \$35/hr)	42,000.00	1,200.00	862.75	33,818.75	42.00	1,470.00	904.75	35,288.75	295.25	6,711.25
	d GIS & Mapping Service	4,092.00			388.00				388.00		3,704.00
	e Expert Consultant	9,608.00			-				-		9,608.00
	f Interns	4,000.00			-				-		4,000.00
2	Programs										
	a Enhancement Projects	23,797.00			3,517.54				3,517.54		20,279.46
	b Events (ex public paddles)	8,000.00			285.94				285.94		7,714.06
	c River Trail Maintenance	5,000.00			2,700.00				2,700.00		2,300.00
	d Update Blueways River Maps	8,000.00			-				-		8,000.00
	e Water Quality Monitoring	7,000.00			5,876.57				5,876.57		1,123.43
	f Youth Adventure Program	12,000.00			-				-		12,000.00
4	Miscellaneous Costs										
	a Directors and Officers Insurance	1,200.00			1,228.00				1,228.00		(28.00)
	b Mileage	1,362.00			-		19.15		19.15		1,342.85
	c Supplies	1,000.00			747.79				747.79		252.21
	d Workshop Attendance	2,000.00			65.00				65.00		1,935.00
5	Total Direct Costs	136,364.00	1,200.00	862.75	53,695.24	42.00	1,510.54	904.75	55,205.78	295.25	81,158.22
6	Indirect and Accounting	13,636.00			13,636.00				13,636.00		-
	TOTAL	150,000.00	1,200.00	862.75	67,331.24	42.00	1,510.54	904.75	68,841.78	295.25	81,158.22