

**Wood-Pawcatuck Watershed  
Wild and Scenic Rivers Stewardship Council  
Workshop Agenda**



*January 26, 2021, 5 pm to 7 pm*

**ZOOM Web Conference**

**Login:**

<https://us02web.zoom.us/j/6935345729?pwd=a2JOTTJJVW>

[RDN1RPY0FvaXU4M0NIZz09](#) Password: Steward

Meeting ID: 693 534 5729

**Dial-in:**

+1 929 205 6099

Meeting ID: 693 534 5729

Passcode: 8528001

Call to Order please keep comments brief and on topic so many people can participate in the discussion

Discussion: Fiscal Year 1 and 2 Spending, Fiscal Year 3 Budget Preparation (5:00 – 6:30 pm)

Note: To be eligible for funding, the Stewardship Council will approve a budget in February.

Analyze and discuss the spreadsheet “2021 – 2022 Budget Mid-year Review”

1. Stewardship Council Led Projects - Projects were created and selected by the Stewardship Council during the second fiscal year budget process.
2. Committees
3. Collaborative Projects
4. Grants Program
  - a. Any towns/projects/partners express interest?
  - b. Advertisement strategy
5. Other

Discuss whether or not to increase Coordinator’s staff time from 0.6 to 0.8 FTE for project implementation

Town/Community Updates (6:30 pm)

1. Town Presentations Updates
2. Other

Next Meeting: February 23, 2022.

Adjourn

**Supplemental Information for 1/26/2021 Meeting:**

- 1. Mid-Year Review Spreadsheet**
- 2. Committee Budget Requests or Notes**
- 3. Funds to Date 1/18/2021**

Mid-Year Review Spreadsheet linked here: <https://wpwilddrivers.org/wp-content/uploads/2022/01/Mid-Year-Review-01.24.2022.xlsx>

*Committee Requests or Notes:*

Advisory Committee Request				
01.11.2022				
Committee Description:			Budget Line Items:	
LID Expert	\$ 12,000		1e Expert Consultant	\$ 17,000
RCOD Expert	\$ 5,000		1f Interns	\$ 3,000
LID Interns	\$ 3,000		1d GIS	\$ 1,800
GIS Conservation Inventory, Other	\$ 1,800			
Total	\$ 21,800			

Projects Committee Request				
01.13.2022				
Committee Description:			Budget Line Items:	
Events	5000		2a Enhancement Projects	70000
Outreach	3000		2b Events	5000
Stewardship Council Led Projects	50000		1a Graphic Branding and Outreach	3000
Community Grants	20000			
Total	78000			

Information and Education Committee NOTES FROM 1/4/2022 MINUTES				
01.14.2022				
Committee Description:			Budget Line Items:	
Branding	7200		1a outreach publications and communications	15060
Outreach	3700			
Signage	4160			
Several other ideas were discussed.				
Draft Total	15060			

*Funds to Date:*

NPS Wild & Scenic Grant Drawdown Request												
Date 1/18/2022 Inv 2022-1000												
			Total Budget		Previously Billed		This Billing		Total Billed		Remaining	
			Revised Budget	Revised Hours	Hours	Total	From	To	Hours	Total	Hours	Total
							12/10/2021	1/6/2022				
<b>1 Staffing, Outsourcing &amp; Interns</b>												
	a	Outreach Publications & Communicati	25,309.00			7,310.39		(73.80)		7,236.59		18,072.41
	b	Website Maintenance	4,450.00			884.02		21.39		905.41		3,544.59
	c	Coordinator (2,294 hours @ \$35/hr)	80,290.00	2,294.00	1,172.75	49,078.75	70.00	2,450.00	1,242.75	51,528.75	1,051.25	28,761.25
	d	GIS & Mapping Service	8,592.00			3,016.00		702.00		3,718.00		4,874.00
	e	Expert Consultant	22,058.00			-				-		22,058.00
	f	Interns	4,000.00			-				-		4,000.00
<b>2 Programs</b>												
	a	Enhancement Projects	77,154.00			11,769.11		219.60		11,988.71		65,165.29
	b	Events (ex public paddles)	18,980.00			285.94				285.94		18,694.06
	c	River Trail Maintenance	5,000.00			2,700.00				2,700.00		2,300.00
	d	Update Blueways River Maps	8,000.00			-				-		8,000.00
	e	Water Quality Monitoring	7,000.00			7,000.00				7,000.00		-
	f	Youth Adventure Program	12,000.00			6,423.00				6,423.00		5,577.00
<b>4 Miscellaneous Costs</b>												
	a	Directors and Officers Insurance	2,600.00			2,500.00				2,500.00		100.00
	b	Mileage	2,724.00			111.77		21.17		132.94		2,591.06
	c	Supplies	3,207.00			1,872.18		171.01		2,043.19		1,163.81
	d	Workshop Attendance	5,000.00			750.00				750.00		4,250.00
<b>5 Total Direct Costs</b>			286,364.00	2,294.00	1,172.75	93,701.16	70.00	3,511.37	1,242.75	97,212.53	1,051.25	189,151.47
<b>6 Indirect and Accounting</b>			28,636.00			20,454.00				20,454.00		8,182.00
<b>TOTAL</b>			<b>315,000.00</b>	<b>2,294.00</b>	<b>1,172.75</b>	<b>114,155.16</b>	<b>70.00</b>	<b>3,511.37</b>	<b>1,242.75</b>	<b>117,666.53</b>	<b>1,051.25</b>	<b>197,333.47</b>